POGP Bursaries and Awards Application Process

EXCELLENCE MATTERS

Awards routinely advertised on POGP website and POGP social media platforms

1. Applicant completes:

- Application form
- Other requested, relevant material is collated by the applicant

2. Documents are sent to POGP administrator via awards@thepogp.co.uk

3. Administrator checks and logs the application documents, contacting the applicant with any queries or confirming successful submission

4. POGP administrator sends on the following to the awards panel within three working days of closing date (advertised on the website and application forms)

- Anonymised application /nomination form
- Anonymised CV (if requested and relevant)

ALL ANONYMISED DOCUMENTS MARKED CLEARLY WITH APPLICANT'S URN

5. Awards panel meet and mark the application forms for each award against identified criteria and agreed point system within an identified timeframe

Consensus is reached by the awards panel

6. Recommendations from the POGP awards committee are returned to the POGP administrator via awards@thepogp.co.uk who identifies:

- Successful applicants
- Unsuccessful applicants

7. Recommendations are reported to the POGP Board of Trustees by Administrator within an identified timeframe via the POGP chair

8. Applicants are informed of the outcome:

- Administrator informs successful applicants via email attaching award letter and certificate
- Administrator informs unsuccessful applicants via email

Please contact awards@thepogp.co.uk if you have any questions